

## TCP - Code of Conduct

**Name:**

**Subject:**

**Supporting School:**

I understand that as successful completion of this course leads to my admission to a professional body, I am required during my studies to adhere to the expectations of conduct endorsed by the teaching profession.

I understand that breaches of these expectations may lead to disciplinary action including my exclusion from the programme, termination of my contract and/or the inability of the Cambridge Partnership to provide me with a supportive professional reference.

Whilst the Cambridge Partnership is not your employer, we work closely with the supporting schools to ensure a high standard of professional conduct at all times and as such would not continue working with any student who does not maintain such high standards of professional attributes.

I undertake to behave in a manner appropriate to my position as a student teacher and understand that behaviour including: dishonesty, indecency, harassment, bullying and violence, abuse of drugs or alcohol will lead to disciplinary action, which may include subsequent consideration of any criminal conviction, whether or not the offence(s) are directly related to my studies. I further undertake to inform the sponsoring school or the programme director, without delay, should I be subject to a criminal conviction or caution after the submission of my application for CRB Enhanced Disclosure. I understand that criminal conviction or caution may lead to my suspension or expulsion from some or all aspects of the course and that this may lead to the extension of my studies. I also understand that the Rehabilitation of Offenders Act (1975) does not apply to the teaching profession and that should I be subject to a criminal conviction or caution it will never be considered "spent". I recognise that during my studies I will be placed in a position of trust and that as such I am subject to the requirement of the Sexual Offences (Amendment) Act 2000.

I will always treat young people, colleagues, staff, and any other members of the

Cambridge Partnership with due respect and conduct myself in a professional, honest, decent and courteous manner. I will use language appropriate to the situation and people involved. I will acquire an understanding of working with diversity, including gender, race and culture, in order to work with young people, staff and parents appropriately. I understand that I will have access to confidential personal information and that I am required to comply with the Data Protection Act. I understand that I may not disclose this information to any third party, other than in accordance with the conventions regarding the use of personal information in research for the purposes of completing assignments or in accordance with the law. Any personal information used in assignments or related tasks will have all means of identifying the subject removed. Should videoing of lessons take place then I understand this can only be done with the appropriate permissions sought from the school and the parents/carers of the students involved.

I acknowledge modern day technology and the development of electronic communication such as twitter, Facebook, texting are not to be engaged in with students. Under no circumstances should I divulge any of my private details and contact numbers to students. I understand that communication with students should always be conducted through the correct channels and that misuse of any Social Networking sites may lead to my being disciplined and asked to leave the course.

I will ensure that I maintain a standard of dress that will be perceived as professional by such persons as I may encounter in the pursuit of my studies. I will pursue my studies with due diligence ensuring that I avail myself of the education opportunities made available. I will take responsibility for my own learning through attendance at professional studies, conferences, subject days and periods of school experience and by being suitably prepared for them. I will notify the Cambridge Partnership, in accordance with the guidelines issued, if I am to be absent from any part of the course, due to sickness or other reasons, and I will make up the lost learning opportunities (N.B. Any absence in excess of twenty days will be redeemed by a ten day placement extension at the end of the third term, but all cases will be judged on their individual merits. Any absence in excess of thirty days may result in an unfunded extension to the programme). I will immediately inform the school or the programme director if I am suffering from an infectious disease such as chicken pox, swine flu, German measles (rubella) impetigo, measles, or scarlet fever. I will not disrupt the delivery of teaching or learning experiences of fellow students and will not jeopardise the health and safety of those involved, both within the Partnership and in schools.

I understand that if I behave dishonestly during the assessment process (including plagiarism or other forms of cheating) or in relation to my attendance or the attendance of others by falsifying signatures or other means, I will be subject to disciplinary action.

**Signed:**

**Dated:**